



Keeping Business
Well Centered.

**Ambassador Program
Application and Commitment Agreement**

Name: _____

Title: _____

Company: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____

Mobile: _____

Email: _____

1. Please tell us what you think you can bring to the Ambassador Program:

2. Please tell us what you hope to get out of the Ambassador Program:

I understand the mission and purpose of the Ambassador Program and agree to devote the time necessary to accomplish the goals of the Program.

I understand my responsibilities are to:

- Serve as an Ambassador for a term of one year. (January to December)
- Provide a minimum of five hours of service per quarter.
- Report service hours to the Program Co-Chairs.
- Attend the Ambassador Orientation Program, scheduled in January of each year. (Date to be determined.)
- Attend monthly Ambassador meetings when possible. (First Wednesday of every month.)
- Register on the Ambassador Web Site and review meeting notes and program documentation.
- Attend Business After Hours, ribbon cutting ceremonies and other Chamber events, whenever possible.
- I further understand if my schedule does not allow me to fully support my duties as an Ambassador, I will resign until I am able to fully participate.

I understand my photo may be used in promotional information and the website.

I have the permission of my employer to participate in the Ambassador program.

Signature: _____ **Date:** _____

Please return this application—and the attached *Availability and Preferred Activities* sheet—to the Chamber via mail, email or fax.

Availability and Preferred Activities

To assist us with future scheduling, please check the boxes that indicate the days and times you are typically available to assist with Chamber events:

Days	Times of day		
	Morning	Afternoon	Evening
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Saturday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes:

The Ambassador Program assists the Chamber staff with a variety of activities. As much as possible, we want you to participate in activities with which you feel most comfortable. Please check the boxes next to activities you would feel most comfortable doing:

- Distributing materials (plaques, membership information, etc.)
- Conducting surveys
- Facilitating new member orientation
- Serving as an event host/hostess
- Staffing a registration table
- Conducting visits with members/updating member information
- Attending ribbon cutting ceremonies
- Assisting with event planning
- Assisting with "day-of" event tasks
- Creating program materials
- Recruiting new members
- Making phone calls
- Other (please indicate): _____